



## Medicaid and Schools Reimbursement

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<http://www.dmas.virginia.gov/#/medandadminreimbursement>

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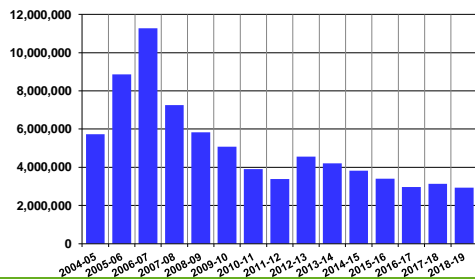
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## Medicaid Admin Claiming Reimbursement



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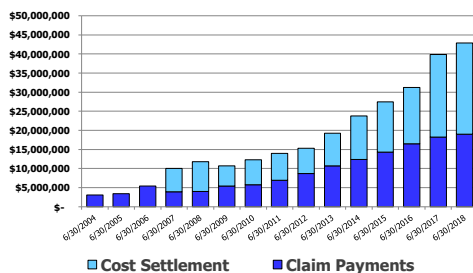
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## Medicaid Medical Reimbursement



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## Federal Funding

- Federal Funding Sources:
  - Medicaid grant
  - Children's Health Insurance Program (CHIP) grant. (MCHIP and FAMIS)
- Federal share (FFP rate) is 50% for Medicaid.

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## Federal Funding - CHIP FFP Change

The FFP rate for the CHIP grant will phase back to 65% over two years:

- Effective October 1, 2019 the FFP rate decreases from 88% to 76.5%. (Impacts SFY 2020 medical cost settlements)
- Effective October 1, 2020 the FFP rate decreases from 76.5% to 65%. (Impacts SFY 2021 and beyond medical cost settlements)
- UMASS ensures correct FFP rate is used for cost settlement.

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## Cost Settlement Payment

- DMAS' goal is to make all cost settlement payments within the settlement fiscal year (FY19 cost settlements to be paid by fiscal year end 6/30/2020).
- UMASS needs to submit cost settlement reports to DMAS no later than May 15 of the settlement fiscal year to allow sufficient time for processing prior to DMAS' fiscal year end payment cutoff date (mid-June).
- Given this schedule, school divisions must submit their cost reports and Billing Compliance Reviews (BCR) to UMASS by November 30.

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## Reimbursement Requires Team Work

- Medicaid reimbursement is a function of team work at each school division.
- Medicaid coordinator's effectiveness depends on collaboration from service providers and finance and administrative staff.
- Each school division should build an effective Medicaid reimbursement team.

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## Reimbursement Highlights

- State budget requirement
- Services under state contract
- Improving claims submission

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## State Budget Requirement

- Five percent of federal share for medical services kept by the state.
- For administrative claiming, state keeps 50 percent of federal share.
- DMAS uses the funds in part to cover costs in expanding assistance to school divisions.

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## State Contracted Services

UMASS provides all services related to school based Medicaid reimbursement including the following:

- Administer Random Moment Time Study (RMTS) used in administrative claiming and cost report.
- Assist school divisions in submitting their self-prepared quarterly administrative claims through the web-based UMASS system and review and approve the claims for certification and submission to DMAS.

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## State Contracted Services

- Assist school divisions in Medicaid eligibility matching.
- Assist school divisions in preparing annual medical service cost reports.
- Review, reconcile, and settle annual medical service cost reports.
- Assist school divisions in conducting Billing Compliance Review (BCR) and conduct reviews of the results (began with FY16 cost report).

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## Goals of Eligibility Matching

- Use technology to assist school divisions in eligibility matching.
- Improve eligibility matching to maximize both admin and medical reimbursement.
- School Divisions can utilize the Start Date information to help track renewal dates and conduct outreach activities to help keep families enrolled in Medicaid or FAMIS

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### Privacy Agreement for Eligibility Matching

- Agreement is in place between UMASS and participating school divisions to protect the privacy of student information.
- DMAS does not have access to school division student information.
- Currently 95% of participating school districts have agreements in place with UMASS to use the UMASS eligibility matching system.

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### Goals of Contracting for Cost Reports

- Assist school division staff up front who may be new, unfamiliar with Medicaid and unfamiliar with financial reporting.
- Reduce dependence on resources and proficiency that varies by school division and/or by year.
- Improve quality and consistency of cost reporting in a manner similar to administrative claiming.
- Use technology and the web to assist school divisions in preparing cost reports.

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### Billing Requirements

- Final cost settlement is not claims based but is designed to calculate the cost of Medicaid covered services furnished to Medicaid members by a Medicaid qualified practitioner.
- The methodology assumes that all eligible services are billed to Medicaid.
- Therefore, schools are required to submit claims when a Medicaid qualified practitioner furnishes a Medicaid covered service to a Medicaid member.

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### Monitoring Billing Compliance

- School divisions are required to calculate a percentage of Medicaid reimbursable medical services billed and paid.
- School division billing compliance is monitored through the BCR piece of the cost reporting process.

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### Improving Claims Submission

- Monitoring of claims submission and payment regularly during the year can potentially increase reimbursement.
- UMASS provides an online "Claim Review" feature to assist school divisions in monitoring interim billing activity during the year and in conjunction with billing compliance review and claiming percentage calculation (began in FY 2017).
- "Claim Review" system means that there should be no surprises at cost report settlement time!

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### Two-year Window for Admin Claiming

- Administrative claims must be submitted, processed, paid, and certified to CMS within two years.
- Reimbursement for the oldest eighth quarter will be lost as the claim cannot be paid and certified within two years given the processing time required for UMASS and DMAS.
- Thus, school divisions should submit only 7 quarters of claims in a given quarter to ensure payment for all quarters within the two-year window.

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### Notifying Changes in SD Contact Information

- School divisions should notify changes in contact information related to admin claiming (e.g. new superintendent or Medicaid Coordinator) by e-mail to: [keith.collins@dmass.virginia.gov](mailto:keith.collins@dmass.virginia.gov)
- DMAS updates the admin claiming contact information database only upon notification by the school division.
- Changes in contact information related to medical claiming should be processed through the Medicaid Portal.

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### Reimbursement Contact Information

- **DMAS**

Keith Collins      or      Chandra Shrestha  
804-692-0816      804-371-2446

[keith.collins@dmass.virginia.gov](mailto:keith.collins@dmass.virginia.gov)    [chandra.shrestha@dmass.virginia.gov](mailto:chandra.shrestha@dmass.virginia.gov)

Rebecca Anderson, 804-625-3662

[rebecca.anderson@dmass.virginia.gov](mailto:rebecca.anderson@dmass.virginia.gov)

- **UMASS**

Emily Audette      or      Zach Mitchell  
508-421-5855      508-856-7640

[Emily.Audette@umassmed.edu](mailto:Emily.Audette@umassmed.edu)    [Zechariah.Mitchell@umassmed.edu](mailto:Zechariah.Mitchell@umassmed.edu)

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### Reimbursement Contact Information

- **DOE**

– Amy Edwards, 804-692-0150,  
[amy.edwards@doe.virginia.gov](mailto:amy.edwards@doe.virginia.gov)

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